



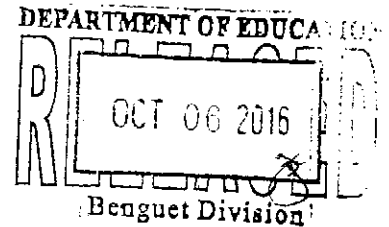
Republic of the Philippines  
Department of Education  
**SCHOOLS DIVISION OF BENGUET**  
Cordillera Administrative Region  
Wangal, La Trinidad, Benguet  
Telefax: (074) 422-6570; (074)422-7501



**DIVISION MEMORANDUM**

NO. L1775-2016

TO : CID, Chief  
Education Program Supervisor- ALS  
Public School District Supervisors  
Education Program Specialist II  
DALSC  
Mobile Teachers  
Abot- Alam Facilitators



FROM:   
FEDERICO P. MARTIN, Ed.D., CESO VI  
Schools Division Superintendent

SUBJECT: 4<sup>TH</sup> ALS QUARTERLY MEETING

DATE: September 26, 2016

1. The ALS 4<sup>th</sup> quarterly meeting will be on October 14, 2016 at the Conference Hall, Division Office
2. The agenda of the meeting include discussion /presentation of the ALS Got Talent Guidelines, ALS Report, Skills Training/ ICT, IPCRF, and other related matters.
3. Participants to this activity are 1 CID Chief, 1 EPS-ALS, 2 EPS II-ALS, 12 DALSC, 3 Abot-Alam Facilitators, 15 Mobile Teachers.
4. Snacks and lunch shall be borne by SDO MOOE, while other expenses like transportation and incidental expenses shall be charge against local funds subject to usual accounting and auditing rules and regulations.
5. Immediate dissemination of this memorandum is desired.



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## ACTIVITY DESIGN

### ALS 4<sup>TH</sup> QUARTERLY MEETING

#### I. Background and Rationale

Relative to the pursuit of RA 9145 that recognizes the role of ALS Implementers as mandated to implement the different ALS Program and in cognizant to D.O No.2 s. 2015 and DepEd Rationalization Program in the preparation of IPCRF that contains strategic actions/activities in attaining its objectives. Updates on the guidelines for ALS Got Talent, skills training/ ICT, ALS Reports and other concern shall be addressed that this activity design is prepared.

#### II. Objectives:

1. Updated on the Skills Training / ICT and implement in InFED class
2. Informed about the Guidelines for ALS Got Talent and participate on the Festival of Talents
3. Prepare IPCRF per District for CY 2016
4. Submit Required ALS Reports

#### III. Methodology

1. Lecture/Discussion with Power Point Presentation

#### IV. Resources Needed

Equipment: Laptops, LCD Projector

#### V. Participants and Speakers

|                                 |    |
|---------------------------------|----|
| CID Chief                       | 1  |
| Education Program Supervisor    | 1  |
| Education Program Specialist II | 2  |
| DALSC                           | 12 |
| ABOT-ALAM Regular Teachers      | 3  |
| Mobile Teachers                 | 15 |
| Total                           | 34 |

#### VI. Date and Venue

October 14, 2016

Division Office , Conference Hall, Wangal, La Trinidad, Benguet

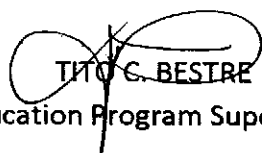
**VII. Activity Matrix**

| Time         | Activities                                         | Point Person                                              |
|--------------|----------------------------------------------------|-----------------------------------------------------------|
| 7:45-8:00    | Registration                                       |                                                           |
| 8:01-8:30    | Opening Program                                    | Rose N. Anapen<br>EPS II -ALS                             |
| 8:30-10:00   | Presentation on IPCRF                              | Rizalyn A. Guznian, Ed.D.<br>CID,Chief                    |
| 10:00-10:21  | Health Break                                       |                                                           |
| 10:21- 12:00 | Presentation on the Guidelines ALS Got Talent      | Tito C. Bestre<br>EPS- ALS                                |
| 12:00-1:00   | Lunch Break                                        |                                                           |
| 1:00-3:00    | Presentation on Skills Training/ ICT/ Other Issues | Tito C. Bestre<br>EPS-ALS                                 |
| 3:00-3:20    | Health Break                                       |                                                           |
| 3:21-4:45    | ALS Updates/ Reports/ other issues                 | Rodriguez L.Belino<br>Education Program Specialist II-ALS |
| 4:45- 5:00   | Closing Program                                    | Facilitators                                              |

**VIII. Budget Requirement and Source**

| Qty | Unit | Particulars/Description | Unit Cost | Cost     | Source of Fund |
|-----|------|-------------------------|-----------|----------|----------------|
| 34  | PAX  | Lunch & Snacks          | 200.00    | 6,800.00 | SDO funds      |

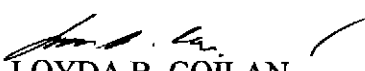
Prepared by:

  
TITO C. BESTRE  
Education Program Supervisor -ALS

Allotment Available:

Funds Available :


  
FLORINDA C. PAGOY  
Budget Officer

  
LOYDA B. COILAN  
Accountant III

Recommending Approval:

  
RIZALYN A. GUZNIAN  
CHIEF, CID

Approved:

  
FEDERICO P. MARTIN, Ed. D. CESO VI  
Schools Division Superintendent